

Rossmoor Emergency Preparedness Organization (EPO) ENTRY COORDINATORS and BUILDING CAPTAINS

THE EPO MISSION: to help prepare and train residents to be safe and resilient in a disaster (in coordination with Golden Rain Foundation and Securitas working closely with public and private agencies outside Rossmoor)

The duties and mission of Entry Coordinators and their Team of Building Captains (resident volunteers):

- Serve as the direct link between residents and professional first responders (we use two-way radios to communicate condition and needs to emergency response teams quickly after an earthquake or wildfire. Assess residents and residences after a disaster and radio their entry gate status to the command center within Rossmoor)
- Collect Resident Emergency Information forms annually to let EPO team know changing health status, special needs and emergency contacts
- Train residents to prepare for community-wide disasters with safety procedures and offering informational meetings (e.g., emergency supplies, pets and caregivers to “shelter-in-place”; making suggestions for filling a Go-Bag to take if we evacuate; training how to use fire extinguishers and how to “drop, cover and hold on”)
- By providing (if requested) first-aid assistance to residents in need following a disaster; by giving residents a “shelter-in-place” command from officials or by communicating a mandatory evacuation order if ordered from officials
- Help residents link up with state and community emergency warning systems that send alerts to residents' home phone, cell phone and/or computer (e.g., Nixle, Contra Costa County Warning System)
- Organize an annual get-together of all residents in your entry gate to promote connection and cohesion (two community assets that will sustain all of us in a major emergency)